



## DRAWINGS & DOCUMENTATION

To finalize a price quote or obtain a contract, please forward the following to **Atlantic Structure Movers**:

- **Foundation & Construction Drawings – With Dimensions – Masonry and/or Pilings**  
Indicate existing & proposed foundation plan/footprint. Include the new foundation's height & location.
- **Construction Drawings – With Dimensions – Provide a Plan, Elevation, and a Cross-Section Drawing**  
Depict a cross-section through the foundation of the house/building. Include details and dimensions of:
  - The height of the footings & foundation walls and/or pilings
  - The height of the existing & proposed grade line and excavation and/or fill line, if applicable
  - The height under the house/building measured from ground level to the underside of the first-story sill plate or floor joist (The municipality may require detailing to the roof line.)
  - Existing and Proposed Finished First Floor Elevations!
- **Site Plot Plan or Survey**  
Depict the existing, and when applicable also the proposed, location of the house/building. Include Block and Lot numbers. For Soil Remediation Projects, provide a soil delineation map, indicating dimension and location of contamination plume and anticipated depth of excavation.
- **Copy of Elevation Certificate submitted to Town** - this is an important document to verify numerous required building and on-site elevations

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### Typical Municipal Requirements

- **Before issuing a Building Permit and Certificate of Occupancy (CO), municipalities typically require the same drawings listed above for **Atlantic Structure Movers** along with the following additions\*:**
- **Foundation Certification Prepared By a Licensed Structural Engineer**  
Certifies the suitability of the existing and/or proposed foundation and the foundation height. Identifies the existing and/or proposed foundation is in good repair and substantially constructed to support any additional weight.
- **Letters of Disconnect From Each Utility Company**  
Confirming all utility connections to the house/building are disconnected, capped or nonexistent.
- **As Built Survey**  
Verifies the house/building was relocated to, or remains at, the exact approved location previously identified on the original survey and Building Permit.
- **Height Certification**  
Verifies the finished height of the house/building, complies with zoning height restrictions, if applicable.

\* The above drawings and documentation represent typical items municipalities may require when you file for a Building Permit. Check with the administrators at the Municipality's Zoning and Building Department. They will advise you as to which drawings and documents are required. Requirements do vary from town to town and they also may vary within different areas of a town.

**Please call or email if we may further assist you and please keep us informed of your progress.**

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### ATLANTIC STRUCTURE MOVERS LLC

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